



## October Event

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### **Automating Retention Schedules: In-House vs. Outsourced**

Presented by Brenda Barnhill, Esq., Director & Consulting Specialist, Access & T'Don Marquis, Virgo Business Development Representative, Access

There's rarely a simple answer to the question 'How long should you keep a record.' In fact, your decisions around retention can be challenged by privacy regulators who hold you accountable to keep your records retention schedule up to date. With these continuous changes to legal and regulatory record-keeping requirements around the world, each company must now have an inhouse or outsourced dedicated records and legal research team and/or a policy management tool to remain compliant each year.

During this webinar sponsored by Access, information governance experts Brenda Barnhill, Director & Consulting Specialist at Access, and T'Don Marquis, Virgo Business Development Representative at Access, will look at this critical issue and discuss how to tackle this complex problem, maintain compliance and mitigate overall risk.

Join us for this educational webcast where you'll see:

- How to leverage a Records Retention Schedule (RRS) in aiding in regulatory compliance
  - Amount of support required for programs to stay up to date
  - Financial comparison of supporting your RRS with internal resources vs. external tools
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**13 October 2021**  
**12:00pm - 1:00pm**

### **How to Register**

Contact Ted Hanousek  
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Chapter Members: **FREE!**  
Non Chapter Members: **FREE!**  
Students: **FREE!**

Upstate New York Chapter of ARMA International

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